



INTENSIVE TRAINING ON E-JOURNAL MANAGEMENT USING OPEN JOURNAL SYSTEM

Training Division, Bulletin of Chemical Reaction Engineering & Catalysis (ISSN: 1978-2993)

Jl. Prof. Soedarto, Kampus Undip Tembalang, Semarang, Indonesia 50275,

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*Oak Tree Emerald Semarang (****),*

DAFTAR ACARA TENTATIF TRAINING BATCH 6 (SENIN-SELASA, 23-24 MARET 2015)

Hari Pertama (Senin, 23 Maret 2015)			
Waktu	Kegiatan / Materi	Metode	Narasumber/Instruktur
13.00 – 13.30	Peserta Check In Hotel dan Registrasi Ulang	Pendaftaran Ulang	Panitia
13.30 – 13.45 (15')	Pembukaan Training dan Penjelasan Teknis Training dan Pembuatan Login OJS oleh Ketua Penyelenggara	Ceramah dan Pembuatan Login Portal oleh Panitia	Ketua Panitia
13.45 – 14.15 (30')	Materi 1: Standar Dasar Pengelolaan Portal E-Journal sesuai Akreditasi TBI Elektronik	Ceramah	Istadi
14.15 – 15.15 (60')	Materi 2: How to Manage Journal Website for Journal Indexing using Open Journal System (<i>as Journal Manager</i>)	Praktek dipandu Instruktur	Istadi
15.15 – 15.30	COFFEE BREAK + SNACK		
15.30 – 16.00 (30')	Materi 2 (lanjutan): How to Manage Journal Website for Journal Indexing using Open Journal System (<i>as Journal Manager</i>)	Praktek dipandu Instruktur	Istadi
16.00 – 17.00 (60')	Materi 3: How to Make Online Fulltext Back Issues of Journal using Open Journal System (<i>as Journal Manager</i>)	Praktek dipandu Instruktur	Wahyu Setiyadi
17.00 - 19.00	ISHOMA & DINNER		



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19.00 – 19.40 (40')	Materi 4: How to Submit and Tracking Manuscript by Online using Open Journal System (<i>as Author</i>)	Praktek dipandu Instruktur	Andri Cahyo Kumoro
19.40 – 20.25 (45')	Materi 5: How to Review Manuscript by Online using Open Journal System (<i>as Reviewer</i>)	Praktek dipandu Instruktur	Andri Cahyo Kumoro
20.25 – 21.05 (40')	Materi 6 & 7: How to Manage Online Editorial Works and Manage Layout Editing or Proof/Galey using Open Journal System (<i>as Editor/Section Editor</i>)	Praktek dipandu Instruktur	Moh. Djaeni
21.05 – 21.15	COFFEE BREAK + SNACK		
21.15 – 22.00 (45')	Materi 8: Instalasi, Setup, dan Manajemen Software Open Journal System di Server Web (<i>as IT Manager</i>)	Praktek dipandu Instruktur	Eko Didik Widiyanto
22.00 – 08.00	ISHOMA + Tidur		



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Hari Kedua (Selasa, 24 Maret 2015)			
07.00 – 08.00	Olah Raga Pagi dan Breakfast		
08.00 – 08.30 (30')	Materi 9: How to Manage Users and Subscriber (<i>Journal Manager, Editor/Section Editor, Reviewer, Author, Subscriber</i>) in Open Journal System	Praktek dipandu Instruktur	Wahyu Setiyadi
08.30 – 09.15 (45')	Materi 10: How to Manage DOI and Exporting XML to CrossRef using Open Journal System (<i>as Journal Manager</i>)	Praktek dipandu Instruktur	Istadi
09.15 – 10.00 (45')	Materi 11: Strategi Indeksasi di Pengindek internasional Bereputasi dan Persiapan Akreditasi TBI Elektronik (Google Scholar, EBSCO, DOAJ, SCOPUS, Thomson)	Praktek dipandu Instruktur	Istadi
10.00 – 10.15	COFFEE BREAK		
10.15 – 10.45 (30')	Materi 11 (lanjutan): Strategi Indeksasi di Pengindek internasional Bereputasi dan Persiapan Akreditasi TBI Elektronik (Google Scholar, EBSCO, DOAJ, SCOPUS, Thomson)		
10.45 – 11.15 (30')	Materi 12: How to Manage Journal Issue Publishing using Open Journal System (<i>as Editor/Section Editor</i>)	Praktek dipandu Instruktur	Istadi
11.15 – 11.45 (30')	Workshop Terpandu dan Diskusi	Tanya jawab dan Praktek dipandu Instruktur	Tim Narasumber/Instruktur
11.45 – 12.00 (15')	Penutupan, Penyerahan Sertifikat, dan Foto Bersama		Panitia
12.00 – 13.00	ISHOMA, LUNCH dan Checkout		